



राजपत्र, हिमाचल प्रदेश (असाधारण)

हिमाचल प्रदेश राज्यशासन द्वारा प्रकाशित

शिमला, सोमवार, 6 अक्टूबर, 1975/14 आश्विन, 1897

GOVERNMENT OF HIMACHAL PRADESH

PERSONNEL DEPARTMENT

SECRETARIAT ADMINISTRATION SERVICES

NOTIFICATIONS

Simla-171002, the 1st October, 1975

No. 8-45/74-SAS.—In exercise of the powers vested in him under the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor, Himachal Pradesh in consultation with the Himachal Pradesh Public Service Commission, is pleased to make the Recruitment and Promotion Rules as in Annexure I for the post of Private Secretary (Class II) in the Himachal Pradesh Secretariat.

ANNEXURE I

RECRUITMENT RULES FOR CLASS II SERVICES H. P. SECRETARIAT

Name of post 1	No. of posts 2	Classification 3	Scale of pay 4
Private Secretary	Two or as may be determined from time to time.	Class-II (Gazetted)	Rs. 500-30-740/40-900

Name of post	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
1	5	6	7	8
Private Secretary	Selection	Not applicable	Not applicable	Not applicable

Name of post	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made	If a DPC exists what is its composition	Circumstances in which U.P. S.C. is to be consulted in making recruitment
1	9	10	11	12	13
Private Secretary	Two years which may be extended by one year more.	100 per cent by promotion.	Personal Assistants, having six years' service, regular or <i>ad hoc</i> or both, as Senior Scale Stenographer/Personal Assistant (combined).	As constituted by the Government from time to time.	According to law.

Note.—The Personal Assistant eligible to be considered for promotion will be required to give an option to the effect that he undertakes to forgo his claim for promotion to the post of Section Officer.

Simla-2, the 1st October, 1975

No. 12-3,74-SAS.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf and after consultation with the Himachal Pradesh Public Service Commission, the Governor, Himachal Pradesh is pleased to make the rules in regard to the method of recruitment

to the Class II (Gazetted) Posts of Section Officer (Legal) in the Himachal Pradesh Government Secretariat as per Annexure to this notification. These rules shall come into force with effect from the date of issue of this notification.

ANNEXURE I

RECRUITMENT AND PROMOTION RULES FOR THE POST OF SECTION OFFICER (LEGAL) CLASS II (GAZ.) IN THE DEPARTMENT OF SECRETARIAT ADMINISTRATION (SERVICES)

1. Name of post .. Section Officer (Legal).
2. No. of post .. One.
3. Classification .. Class II (Gazetted)
4. Scale of pay .. Rs. 500—900.
5. Whether selection post or non-selection post. Selection.
6. Age for direct recruits .. Between 18 years and 35 years.
7. Minimum education and other qualifications required for direct recruits. *Essential*:—An academic degree in law of a recognised University or its equivalent with 7 years experience in legal work.
8. Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees. Age—No, Only educational qualifications will apply.
9. Period of probation, if any .. 2 years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be reduced to writing.
10. Method of recruitment whether by direct rectt. or by promotion/deputation/transfer and the percentage of vacancies to be filled by various methods. By promotion or by transfer failing which by direct rectt.
11. In case of rectt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. By promotion from amongst Assistants (Legal) having 6 years service regular or *ad hoc* or both in the grade. By transfer from amongst the Section Officers of the H. P. Sectt. having an academic degree in law of a recognised University or its equivalent.

12. If a D.P.C. exists what is its composition. As constituted by the Government from time to time.
13. Circumstances in which H.P. P.S.C. is to be consulted in making rectt. As required under the law.

- Foot-notes:—*
1. Upper age limit for direct recruits will not be applicable to candidates already in the service of the Government.
 2. Upper age limit is relaxable for scheduled castes/tribes candidates and other categories of persons to the extent permissible under the general or special orders of the Himachal Pradesh Government.
 3. Age relaxable in case of direct rectt. at the discretion of the Commission in case of candidates otherwise well qualified.
 4. Provisions of col. 10 and 11 are to be revised by the Government in consultation with the Himachal Pradesh Public Service Commission as and when the number of posts under column 2 are increased or decreased.
 5. Age limit for direct recruits will be reckoned from the last date fixed for receipt of applications by the Commission.
 6. When the Government is of the opinion that it is necessary or expedient to do so, it may by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission, relax any of the provisions of these rules with respect to any class or category of person, or post.
 7. Selection for appointment to these posts in case of direct rectt. shall be made on the basis of *viva voce* test, if the Commission so considers necessary or expedient, by a written test, the standard/syllabus etc. of which will be determined by the Commission or a practical test.

Simla-2, the 1st October, 1975

No. 12-3/74-SAS-I.—In exercise of the powers vested in him under the proviso to Article 309 of the Constitution of India and all other powers enabling him in this behalf and after consultation with the Himachal Pradesh Public Service Commission, the Governor, Himachal Pradesh is pleased to make the Recruitment and Promotion Rules as in Annexure I for the post of Assistant (Legal) (Class III) in the Himachal Pradesh Secretariat.

ANNEXURE I

RECRUITMENT RULES FOR CLASS III SERVICES H.P. SECRETARIAT

Name of post	No. of posts	Classification	Scale of pay
1	2	3	4
Assistant (Legal)	6 or as determined from time to time.	Class III	Rs. 350-25-500/30-650.

Name of post	Whether selection post of non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
1	5	6	7	8
Assistant (Legal)	Selection	18—27 years. Relaxable in respect of Government servants upto 40 years.	Law Graduates of a recognised University	N.A.

Name of post	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	If D. P. C. exists what is its composition	Circumstances in which U.P. S.C. is to be consulted in making recruitment
1	9	10	11	12	13

Assistant (Legal) Two years 100% by transfer failing which amongst the As constituted by the Govern- As required under the law.

9	10	11	12	13
extended	by direct recruit- ment.	Assistants/Clerks of the Sectt. possessing deg- ree in law of a recognised Uni- versity. For this purpose a combined sen- iority list of eli- gible candidates shall be drawn according to their seniority in the Sectt. and the names of the Clerks will be placed below all the Assistants. In the case of Clerks only such of them will be considered as have put in at least 7 years of service after obtaining a degree in law.	ment from time to time.	

By order,
U. N. SHARMA,
Chief Secretary.